

COVID-19 POLICIES AND PROCEDURES

Since the start of the COVID-19 pandemic last spring, the Cleveland Institute of Art continues to plan for maintaining a healthy environment when our community is on campus. We continue to work in partnership and consultation with the office of Ohio Governor Mike DeWine, University Hospitals of Cleveland, Case Western Reserve University, the Cuyahoga County Health Department, the City of Cleveland, and the Centers for Disease Control.

Please refer to CIA's [Smart Return to Campus](#) for more information on how CIA reopened to undergraduate students for the current school year.

HEALTH MONITORING, FACIAL COVERINGS AND PPE

It is our intent to comply with all relevant state and CDC guidelines.

Masks

Everyone who enters the campus is required to wear a mask over the nose and mouth. Masks must be worn in hallways, studios, classrooms, offices, galleries and all common areas, including lounges, restrooms and elevators. Masks also must be worn outdoors on campus if a distance of at least 6 feet cannot be maintained from others. Masks may be removed if a person is eating AND has distanced themselves from others by at least 6 feet.

Health Monitoring

To be on campus, all employees and students are required to conduct daily health assessments. This includes taking their temperature with a thermometer and monitoring for fever, coughing, and other symptoms delineated on the CIA [CampusClear](#) health assessment app or on paper assessment forms at building entrances. Temperatures that are 100.4 F or higher are considered a fever.

Students, employees and visitors to campus must present daily health assessments to the Security desk upon arrival. Students and employees may download the [CampusClear](#) app for an easy-to-report daily assessment. Paper assessment forms are available for anyone who does not have access to the app.

Students who have any of the symptoms listed on the app should not report to the main campus building for class and should immediately contact the Office of Continuing Education at 216-421-7460 or ce@cia.edu.

BUILDING ACCESS

There are two main access points into the Gund Building—CIA's main educational building—during hours of operation. Entrances A and B have been designated as the points of entry. Entrance A is located on East 116th Street at the northwest corner of the building. Entrance B is located on East 117th Street at the northeast corner. Students will have key card access to the instructional areas necessary for the classes in which they are registered.

FACILITIES

Safety and Sanitation

The Facilities Department has implemented the following safety mechanisms:

- High-contact areas, including restrooms, handrails and door handles are disinfected at regular intervals throughout the day.
- Classrooms and public areas are cleaned and sanitized between classes.
- Students, faculty and staff are responsible for maintaining clean and sanitized surfaces and equipment in their own workspace or studio throughout the day. Cleaning and sanitation supplies are supplied by the Facilities Department.
- Hand sanitizer and surface sanitizing supplies are available in all high-contact locations, including classrooms, studios and offices.
- Shared tools and equipment are cleaned and sanitized after each use.
- Signage has been placed to reinforce the use of facial coverings, social distancing, symptom assessments, entrance and exit locations, and directional pedestrian traffic.
- Non-essential areas remain closed.
- Barriers such as plexiglass are being used in areas where social distancing is not feasible. These areas include but are not limited to classrooms, studios, security stations and selected offices.
- The freight elevator is restricted to three (3) riders. The passenger elevator is limited to one (1) person.
- Pedestrian traffic is restricted to one direction in the 1st floor east corridor and on designated staircases.
- Certain areas of the building may be temporarily closed for additional professional cleaning.

Classrooms

With regard to classroom safety, we comply with all relevant state and CDC requirements.

- Occupancy rates have been established for each studio, classroom and lab. Restrictions will ensure minimum 6-foot physical distancing capacity in all directions.
- To further establish minimum 6-foot physical distance, areas have been clearly marked and communicated in classrooms and common areas. Where this may not be feasible, physical barriers were installed to ensure maximum safety for students and faculty.
- Workstations are sanitized after each class.
- When appropriate, segregated ingress and egress points have been established in classrooms and studios.